



DOCUMENTATION REQUIREMENT CHECK LIST FOR TWENTY FIVE PERCENT (25%)

- Data Recapture Exercise – this is mandatory for ALL RSA holders (Active and Retired) ☐
- Duly Filled FCMB Notice of Retirement form ☐
- Retirement/Disengagement Letter ☐
- Written Application ☐
- Evidence of any Accrued Pension Rights/ acknowledgement of indebtedness by employer (To be provided by client) ☐
- Two Passport Photographs ☐
- Bank Confirmation of Account (NUBAN) ☐
- Sworn Age Declaration/Birth Certificate ☐
- Sworn Affidavit Stating Status of Unemployment (under 50 years) ☐
- Means of ID (National ID/Drivers License/ Voter's Card/Int'l Passport) ☐

Document status:

Complete ☐

Incomplete ☐

Kindly State Outstanding Document(s)

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Remarks

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I certify that the documents attached herewith for accessing the benefit indicated above is complete and originals sighted accordingly.

Name of Officer:

Signature of Officer:

Date received:

Date Dispatched:

Location: